

Åbo Akademi University Library, Archive Collections  
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Picture Collections: picture@abo.fi, +358 (0)2 215 4108  
Manuscript Collections: manus@abo.fi, +358 (0)2 215 4781

## **USAGE CONTRACT**

### **for pictures from the Archive Collections at Åbo Akademi University Library**

#### **Terms of use:**

- 1: The pictures are to be used once and only for the purpose specified below.
- 2: When using the pictures, mention the correct archive source: either "Åbo Akademi Picture Collections" or: "Åbo Akademi University Library, Manuscript Collections, [the name of the collection, volume number]."
- 3: The undersigned agrees to pay the usage fee for the pictures that are to be published, as well as the cost of the digital copies of the pictures.
- 4: The undersigned is aware of the copyright that applies to the pictures and is prepared to compensate potential copyright owners.

We greatly appreciate receiving a copy of the work in which the pictures have been published!

**The contract applies to the following pictures (max 600 characters):**

**The intended usage (max 600 characters):**

**Contact details (customer):**

Name

E-mail

Phone number

Place and date

Signature

**Invoicing:**

Private person, same as above

Registered company or association, fill in the details below:

Name

E-mail

Phone number

Address

VAT-number

Electronic invoicing  
address (max 400  
characters)

**Please return the contract either by post or as a scanned copy by e-mail. Thank you!**

<https://www.abo.fi/en/library/archive-collections>