

## STARTING PACKAGE BORROWER'S AGREEMENT

Family name: \_\_\_\_\_ First name: \_\_\_\_\_

University:  Åbo Akademi  University Novia University of Applied Sciences

Address in Vaasa: \_\_\_\_\_

Address in your home country: \_\_\_\_\_ Country: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone no (preferably FIN): \_\_\_\_\_

Name of tutor: \_\_\_\_\_

Date package was received: \_\_\_\_\_ Estimated time of departure: \_\_\_\_\_

### For EU students only

IBAN code: \_\_\_\_\_

Home bank account info BIC/SWIFT \_\_\_\_\_

### Items borrowed:

Item	Number	Comments
Starting package box		
Dinner plate		
Soup bowl/plate		
Cooking pot ( cover no cover)		
Set of flatware (knife, fork, spoon, teaspoon)		
Drinking glass		
Coffee/tea mug		
Sharp cutting knife		
Can opener		
Plastic cooking item (spatula / cooking spoon)		
Blanket (50x60)		
Pillow (150x200)		

*Please note that bed linens, pillow case and blanket covers are not included in the starting package.*

### I, the below signed borrower of a starting package, hereby state that:

1. The starting package was received containing the items noted above;
2. I will return the starting package within one year of receiving it, at the latest; \_\_\_\_\_
3. I understand that the deposit fee will be returned to my bank account (EU students only) or paid back in cash at Noviums office (non-EU students only) after returning the package, provided that the conditions of this agreement have been followed. A fine will be deducted if any item is missing, dirty, damaged as shown by the list on page 3. No deposit will be returned to the borrower if the box is returned late. I have read and agree to the Starting Package Storage Terms and Conditions of Use. (See back of contract).

Vasa, \_\_\_\_ / \_\_\_\_ /20\_\_\_\_

Borrower's signature: \_\_\_\_\_

Box returned: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ and 60 € received: \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

## The Starting Package Storage: Terms and Conditions of Use

1. The student unions of Åbo Akademi (ÅAS) and Novia university of Applied Sciences (Novium) run the starting package storage in order to help international students get started in Finland. The storage follows the terms of use established by the student union, and conditions may be subject to change at their discretion.
2. Packages can be borrowed only by exchange student members of the student unions. When renting a starting package, you must prove your membership in the student union. The starting package is personal and neither the package nor any of its contents may be passed on to any other person.
3. The rent and the deposit fee, which in total is €80.00, shall be paid to Studerandekåren vid Yrkeshögskolan Novia – Novium. Bank account information below. Please, remember the reference number when paying.  
Account name: Studerandekåren vid Yrkeshögskolan Novia – Novium  
Account number, IBAN: FI36 4958 0010 1311 53  
BIC: ITELFIHH  
Reference number: 1311 536  
Sum: 80.00 euro
4. **Save the receipt**, which ought to show the bank's archiving code. You need to show the receipt when signing out your starting package.
5. A starting package may be borrowed for **a maximum time of 12 months**. If a package has not been returned 12 months after it was borrowed, the borrower will lose the entire deposit refund.
6. The rent for the Starting Package is **20€**. In order to receive a starting package, you will also **pay a deposit fee of 60€**. The deposit fee is refundable upon return of the complete and clean package, in the same condition as when rented. Students with an EU bank account will receive the refund as a transfer to the bank account. Non- EU student will receive the deposit back in cash from Novium's office. Refunds must be claimed within three months of the return of the starting package; refunds not claimed within three months will be forfeited.
7. Non-Eu students can also pay the starting package directly to Novium's bank account (see number 3 how to do that) but will also pay the fee that their bank and Novium's bank will take for the transactions. When the deposit will be paid back (see number 6) notice that the bank fee is included in the deposit of the returning sum €. We are not responsible for what the non-EU bank's fee is.
8. All items must be **washed and dried** before they are returned. If an item is damaged, missing, or not clean upon return, you will pay a fine out of your deposit fee. If you lose something, you can replace that item, but the new one has to be similar to the original in good condition. Items such as pub glasses or dishes from the student cafeterias will not be accepted as replacement for broken or missing items. Please check replacement guidelines at the starting package website at [karen.abo.fi/en](http://karen.abo.fi/en) for more details on acceptable replacements.
9. Notice that you should schedule a meeting with [havtornen@studentkaren.fi](mailto:havtornen@studentkaren.fi) (The Secretary of Administrative Affairs at The Student Union of Åbo Akademi University) in order to return your package. Please contact them well before your departure (1-2 weeks) so you can agree upon a date that fits you both.

**Fines for missing, damaged, dirty or wet items:**

Item	Fine á price	To pay	Comments
pillow	10 €		
blanket	15 €		
cooking pot	15 €		
cooking pot cover	8 €		
sharp cutting knife	5 €		
plate, soup bowl	3 € per item		
glass, mug, cooking item	2 € per item		
knife, fork, spoons, can opener	1 € per item		
dirty dishes or box	1 €		
cleaning cooking pot	4€		
cleaning cooking pot cover	1€		
package box	5€		

**Please note that pillows or blankets that are returned wet or dirty, including anything that smells of cigarettes, will be charged the same as a missing item, due to the high costs of cleaning and drying these items!**

Although many of the things you receive in your starting package are second hand, please treat them well! The starting package you are now using will also be used by other exchange students in the future.

**Please return all the items, undamaged and clean!**

Any questions or comments concerning the starting package storage should be directed to [havtornen@studentkaren.fi](mailto:havtornen@studentkaren.fi)  
<https://www.studentkaren.fi/en/starting-package/>