Information for new students

Master’s programme in Information Technology

Embedded Systems double degree programme (ESIGELEC)

30.8.2017
Academic Affairs coordinator Heidi Karlsson
Study Advisor Jessica Lindroos
Faculty of Science and Engineering, Åbo Akademi University
The Faculty of Science and Engineering

- **Governing body:** Faculty council

- **Dean** Prof. Tapio Salmi (chairs the council)

- **Faculty Office**
  - In the Axelia building (third floor), Biskopsgatan 8
  - Open Mon-Fri: 9-15

Åbo Akademi | Domkyrkotorget 3 | 20500 Åbo  
30.8.2017
The Faculty Office
Student affairs personnel

Academic Affairs coordinator:
• Heidi Karlsson,
  fnt-utbildningskoordinator@abo.fi

Study Advisors:
• Simon Berg
• Jessica Lindroos
• Kerstin Fagerström
  fnt-studieradgivare@abo.fi

Student Affairs Officers:
• Mary-Ann Hamberg-Ahola (course transcripts, certificate of enrollment)
• Maria Hertell-Jalava
The IT programmes

• Master’s Programme in Information Technology
  Computer Engineering track (Master of Science (Technology))
  with focus on Embedded computing or Software Engineering
  Computer Science track (Master of Science)

• Embedded Systems double degree programme (ESIGELEC)

• Other master’s programmes at the Faculty:
  Biomedical Imaging
  Chemical Engineering
The Agora-building is located on the University hill (Vattenborgsvägen 5)

Staff and some of the small seminar rooms are located on the third floor.

Lecture halls (XX and XXII) and Lecture rooms (110A&B, 115A), are located on the first floor.

The Computer class K126A&B and lecture room K124B are located in the basement floor.
Academic year, semesters, periods

- The **Academic year** starts 1.8 and ends 31.7

- The Academic year is divided into **two semesters: autumn and spring** and four periods, two in each semester:
  - Period I: weeks 36-43, autumn semester
  - Period II: weeks 44-51, autumn semester
  - Period III: weeks 2-11, spring semester
  - Period IV: weeks 12-21, spring semester
Lecture hours at ÅAU

- Lecture hours at ÅAU, if nothing else is mentioned, are:
  8-10 = 8.15-9.45
  10-12 = 10.15-11.45
  13-15 = 13.30-15.00
  15-17 = 15.15-16.45
Credits

- All courses are measured in credits (study points, “sp”)

- A credit unit corresponds to the European Credit Transfer System (ECTS)

- A full time study load for an academic year is 60 credits (the master’s degree, which is 120 cr, can be completed in two years)
Username and e-mail account at ÅAU

- Contact the ICT helpdesk in the ASA building, Fänriksgatan 3 B, helpdesk@abo.fi to get your ÅAU username and e-mail account activated

- You can also activate your username with Finnish bank codes through http://www.selfservice.abo.fi/
MinPlan - study planning tool

- Electronic study planning tool [www.abo.fi/minplan](http://www.abo.fi/minplan)
  - “Notice board”
  - Course database
  - The structure of your studies
  - Course registration system
  - Examination registration system
  - The name of your tutor and teacher tutor

*Always compare to and consult the degree structure presented in the Study guide!*
MinPlan - study planning tool

- Some courses require registration through the study planning tool MinPlan

- www.abo.fi/minplan

- Instructions can be found on the web: www.abo.fi/student/minplanmanualer
Exam registration

- Two types of exams
  - Course exams (at the end of a course)
  - General exams
    - General exams at ÅAU are arranged on Fridays at 12.30

- Some course exams require registration through MinPlan

- All general exams require registration through MinPlan
  - www.abo.fi/minplan
  - www.abo.fi/student/minplanmanualer
Courses from University of Turku (UTU)

- IT students at ÅAU will get a UTU study right, UTU username and UTU password automatically.

- This applies for IT courses offered by the University of Turku (UTU).

- If you want to take other courses that are offered by the University of Turku (UTU) you need to apply for a flexible study right at www.joopas.fi.

- Available IT courses are also found on the TUCS web pages www.tucs.fi.
Courses from University of Turku (UTU)

- The credits are not transferred automatically from UTU to ÅAU

- You must bring an official UTU transcript to the Faculty Office for transfer.
Sources of information

- The Orientation course for new international students 29.8-1.9.2017

- The Study guide 2017-18: Hand out and

- Updates on course lectures and times:

- MinPlan: [https://minplan.abo.fi/minplan/](https://minplan.abo.fi/minplan/)
  - Registration for courses and exams, course descriptions, study plan

Sources of information

- Programme coordinators and teacher tutors (Dragos Truscan, Sébastien Lafond, Marina Waldén, Vladimir Rogojin) and other teachers
- Student Tutors (Gohar Shah, Muhammad Sulaiman, Taisia Sycheva)
- Study Advisors (Simon, Jessica)
- The Student Office and International Office in the Gripen building, Tavastgatan 13

Please read your Åbo Akademi email account (@abo.fi) regularly!
GOOD LUCK
with your studies!