must be returned as soon as possible. If you lock yourself out after office hours or during the weekend and you cannot wait until the morning of the next weekday, you can call the following number: +358 (0)10 620 2016 (door opening is chargeable).

The caretaker will charge you to open your door. This fee can be paid to the service man immediately or it can be charged later. The caretaker on duty will immediately require seeing some proof of identity and will only open the door to the apartment's official tenant(s). Please check with your landlord how you can get a spare key (Lärkan, VOAS, Retrodorm etc.).

Lost Keys – Living in a Privately Rented Flat

Always call the caretaker or the caretaker company. You can find the address and telephone number of the caretaker (or company) on a notice board by the entrance of the building. You have to prove your identity. Charges for opening the door vary between companies and depending on the time of the day or night that you are in need of the spare key.

Laundry – Living in a Student Village Foundation Accommodation in Åbo

There are washing machines in the Student Village and in other student accommodations. Please check the different terms of usage and instructions for the laundry room that you are entitled to use.

The usage of the machines in the Student Village Foundation accommodations is paid by mobile phone. The price is around $2\notin$ /per use. Please note that prepaid accounts need to have a certain amount of money stored in order to pay the laundry service. If the reservation hasn't been taken to use in 15 minutes after its start, the machine becomes available for others to use.

All laundry reservations are made online. You can access the online reservation from TYS's webpage: <u>http://booking.tys.fi/auth/login</u>. If you are unable to use your reserved slot, please cancel it from the same webpage.

Laundry - Living in a Privately Rented Flat

Finland does not have the usual laundry/ laundromat service that exists in many countries. Usually apartment buildings have a laundry room where tenants can do their laundry. These are reserved only for the use of tenants of the building or group of buildings. Pretty much all other laundry services are dry cleaners.

Example of a dry cleaner service: Sol Pesupalvelu

Åbo:

Köpmansgatan 11, phone +358 (0)40 779 7243 Gertrudsgatan 3, phone +358 (0)40 779 7242 Kristinegatan 6, phone +358 (0)40 779 7241 Skansgatan 10 (Shopping Centre Skanssi), phone +358 (0)40 779 7276

Vasa:

Storalånggatan 40, phone +358 (0)40 779 7232

Repairs – Living in a Student Village Foundation Accommodation in Åbo

If you live in a Student Village Foundation flat and your residence is in need of repair (for example if the faucets leak or the door locks are broken), you should fill in a request for repair form, which is available online: www.tys.fi. Try to be as precise as possible when identifying the defect. Please note that replacing light bulbs is the responsibility of the resident. Special light bulbs are sold, for example, at the housing office. In case of emergency repair in the Student Village Foundation flats in Åbo, contact the caretaker company *G4S Oy*, phone +358 (0)204 28 2000.

Repairs – Living in a Privately Rented Flat

You can call the caretaker or the caretaker company of your building. The contact information is available on the noticeboard of your building, usually placed by the building's main entrance.